

Risk Assessment Policy statement

White Rock Pre-school believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

The basis of this policy is risk assessment:

Identification of risk: Where is it and what is it

Who is at risk: Childcare staff, children, parents, et

Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.

Control measures to reduce/eliminate risk: What we need to do, or ensure others will do, in order to reduce that risk

Monitoring and review:

Procedures

- Our risk assessments are carried out jointly by the pre-school manager and supervisor
- Our risk assessment process covers adults and children and includes:
 - checking for and noting hazards and risks indoors and outside, and in our premises and for activities;
 - assessing the level of risk and who might be affected;
 - deciding which areas need attention; and
 - developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.
- Risk assessments are reviewed annually or earlier if appropriate.
- We maintain lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a weekly and termly basis when a full risk assessment is carried out.